



# Suspicious Activity Reporting

AT COMMERCIAL OFFICE BUILDINGS



## Potential Indicators of Terrorist Activity

Terrorists have a wide variety of weapons and tactics available to achieve their objectives. Specific threats of most concern to commercial office buildings include:

- Improvised explosive devices
- Arson
- Chemical/biological/radiological
- Cyber attack
- Small arms attack
- Kidnapping/hostage taking

**Terrorist activity indicators are observable anomalies or incidents that may precede a terrorist attack. Indicators of an imminent attack requiring immediate action may include the following:**

- Vehicles illegally parked near commercial facilities or near places where people gather
- Persons using or carrying video camera, and/or observation equipment in or near a facility for an expanded period of time
- Suspicious packages and/or letters received by mail that might contain explosives or chemical/biological/radiological agents
- Persons in crowded areas wearing unusually bulky clothing that might conceal explosives

- Persons discovered with facility maps, photos, or diagrams with critical facilities highlighted or notes regarding infrastructure or a list of personnel
- Unattended packages (e.g. backpack, briefcase, box) that might contain explosives
- Evidence of unauthorized access to HVAC areas of a building
- Persons parking, standing, or loitering in the same area over a multiple-day period with no apparent reasonable explanation
- Employees inquiring about facility operations and activities unrelated to their job or found in possession of facility maps and photos that are not job related
- Persons questioning facility employees off-site about practices pertaining to the facility and its operations, or an increase in personal e-mail, telephone, faxes, or postal mail requesting information about the facility or its key assets

**Preventing terrorism is everybody's business.**

If you SEE something,  
SAY something.

Call the Metropolitan Police Department at (202) 727-9099 or email at [SAR@DC.GOV](mailto:SAR@DC.GOV) to report suspicious activity or behavior that has already occurred. Call 911 to report in-progress threats or emergencies. To learn more, visit <http://www.mpdc.dc.gov/operationtipp>